

Holy Trinity Church AGM

Sunday 18th April 2021

- 1. Opening prayers**
- 2. Apologies for Absence**
- 3. Approval of the Minutes of the 2020 AGM
(9th September 2020)**
- 4. Matters arising**
- 5. Finance Report**
- 6. Elections:**
 - a) Two Church Wardens (or a number of deputy Church Wardens)**
 - b) Treasurer**
 - c) DCC members**
 - d) PCC/Deanery Synod Representatives**
- 7. Nominations for Non-Committee positions**
 - a) DCC Secretary - Vacancy**
 - b) Horsham Churches Together
Representatives (2-3)**
 - c) Deanery Family Support Work
Representatives**
 - d) Hall Manager**
 - e) Hall Maintenance Manager**
 - f) Safeguarding Officer**
 - g) Stewardship Secretary**
 - h) Electoral Roll Officer**
 - i) Welcomers**
- 8. Church Wardens' Reports**
- 9. Reports from Groups**
- 10. Team Vicar's Report**
- 11. Any Other Business** (items must be received by the Team Vicar or Warden prior to the start of the AGM)
- 12. Closing Prayer**

**Minutes of the Annual General Meeting
of Holy Trinity Church
held on Wednesday 9th September 2020 at 7.30 pm**

There were 14 members of the congregation in Church and 10 attending on Zoom.

Apologies were received from: Michael Jarvis, Barbara McPherson, Keith and Maggie Rayner, Bob and Di Whittaker, Alex Wyver-Northam and Charles Lung.

The meeting opened at 7.30 pm and Fr David welcomed all attending.

1. Minutes of the AGM held on 24th April 2019

These Minutes were circulated prior to the meeting. There were no omissions, mistakes or alterations. Adoption of the minutes was proposed by Irene Gettins and seconded by Pat Reeves with all in favour.

2. Matters Arising – there were no matters arising

3. Finance Report and Accounts

Hazel advised that the revised surplus for 2019 was £11,627. The accounts were accepted unanimously.

Fr David expressed thanks to Hazel for all her hard work.

4. Election of Church Wardens

Nine people had come forward to fill the Deputy Church Warden posts: Peter Tobutt, Di Whittaker, Jane O'Sullivan, Johnathan Heatley, Irene Gettins, Libby Risby, Hazel Corke, Keith Rayner and John Inman. A rota would be prepared where each deputy warden would have responsibility for organising the back of the church before and during the services.

It was agreed that these people could be elected en masse and they were accepted unanimously

Election of Officers

Church Treasurer – Hazel Corke was prepared to stand for another year. No other nominations

Re-elected to committee:

Reg Haydon, Bob Whittaker and Keith Rayner – all for a second term until 2023.

All were approved unanimously.

Continuing on committee with no election necessary:

Jane O'Sullivan – to 2022 – 1st term

Gill Parsonson – to 2022 – 1st term

Pat Reeves – to 2022 – 2nd term

Clare Schofield – to 2022 – 1st term

Edwina Willsher – to 2022 – 2nd term

Alexandra Wyver-Northam – to 2021 – 1st term

All DCC members are able to do a maximum of 2 terms (ie 6 years).

Parish Warden: Lisa (Rector) nominated and Fr David seconded Reg Haydon to continue in this role and Reg agreed. All were in favour.

Deanery Synod Representatives – to be discussed at next DCC meeting.

PCC representatives: Keith – for re-election for 1 year –
Bob – to 2022.

Two vacancies remained. All were in favour.

Non-DCC positions:

Committee Secretary – Jan Walshe
(Jan agreed to continue until the 2021 AGM)

Deanery Family Support – Mike and Pat Reeves

Choir and Music – Anne Skipp

Colin Williams had now stood down from this position and was thanked for his ongoing contribution to this important provision.

Horsham Churches Together – Gill Parsonson, Libby Risby

Hall Manager – Gill Parsonson

Hall Maintenance – Reg Haydon and Bob Whittaker

Sidespeople/Welcomers – Hazel Corke

Safeguarding Officer – Susie Street had tendered her resignation and was thanked for her work.
– Clare Schofield had agreed to take up this role.

Stewardship – Keith Rayner

Electoral Roll Officer – Keith (parish ER Officer) had agreed to take on this role as Fred Anscombe, previously named, was unavailable.

These appointments were unanimously agreed.

5. Team Wardens' Reports

The written reports had been previously circulated and were accepted. Fr David thanked Reg and Irene for all their hard work during the past years and especially during his absence on sick leave. They, together with the leadership team, and especial thanks to Fr Bernard, had kept the Church running smoothly during this time.

6. Reports from the Groups

These had been circulated before the meeting. Fr David gave his grateful thanks all those who had prepared and written reports and invited questions on each report:

Fabric & Finance – now Stewardship Committee – Keith and Bob

The quinquennial inspection would take place on 15th September when a list of necessary maintenance or replacement of church equipment would be drawn up.

Servers – Bob had taken on this role from Alan Risby.

Church Hall Report – particularly relevant is the significant loss of rental income during lockdown. Fr David thanked Gill for her hard work in maintaining communications and arrangements for some groups to slowly resume their use of the hall.

Horsham Churches Together - Libby

Choir and Music – Anne and Colin

Youth Group and Sunday Club – Sarah

Fairtrade (Traidcraft) – Jan. Peter mentioned (agreed by Jan) that she would continue to place orders for items as required.

Flower Guild – Angie. Clare said that she had been warmly welcomed as a novice flower arranger and been patiently shown what to do and she was very grateful.

Safeguarding – Susie

Pastoral & prayer ministry – Fr David particularly thanked Jenny for her continuing work in supporting the congregation especially when she had been so unwell herself.

Trinity Church Players – Jane reported that unfortunately there would not be a TCP pantomime this coming January but as a group TCP had continued to support the local community as well as fundraising for HT by working tirelessly to provide masks and raising over £4,035 for HT.

Messy Church – Fr David particularly mentioned the huge loss of Barbara Bouch, who died in January 2020, and had played a large part in the setting up and running of Messy Church at HT among all the other help and support she had given to the Church. She had also designed the approved new logo for the website which would be published shortly.

Messy Church had averaged 150 people on each occasion serviced by 30 volunteers. Fr David expressed his appreciation for all the hard work in planning and executing these events as well as providing two virtual messy churches online which were a new venture and had been very well received.

Deanery Family Support Work – Pat and Mike were thanked for ensuring that food collections continued during lockdown by collecting at their home. Fr David said that now the church had re-opened donations could either be left there or with Pat and Mike.

Social Committee - Angela was thanked for her continuous work of providing social events for the Church over many years which sadly could not happen at the moment. Fr David looked forward to future opportunities to get together with congregation and local community.

7. Team Vicar's Report

Fr David gave his report which has been recorded in the file. He highlighted his thanks to the leadership team – now comprising Peter Scofield, Anne Skipp and Sue Liptrot but previously including Fr Bernard Sinton and Ruth Huntley - and gave grateful thanks for all their advice and continuous support especially through many difficult times. He was looking forward to being able to celebrate Christmas 2020 as fully as possible.

8. Team Rector's Report

Rev Lisa Bartlett gave her report which has been recorded in the file. She explained that the Team Parish of St Mary's, St Leonard's and Holy Trinity would henceforth be served by two clergy – herself and Fr David – together with Rev Rebecca Tuck, Curate. Rebecca would take responsibility for St Leonards, with Fr David at HT and herself at St Mary's. She thanked everyone for her warm welcome to the Parish and hoped of meeting everyone as soon as possible.

Any Other Business - There were no items of AOB.

The meeting closed at 9 pm with prayer led by Fr David.

Signed

Date

Treasurer's report to Holy Trinity AGM for 2020.

I have attached a simplified version of the Income and Expenditure accounts for Holy Trinity but as usual I must stress that they are provisional figures only. The final accounts are with the accountants and they should hopefully be available for the AGM, as will the full Parish accounts. Please let me know if you would like a copy of the Parish accounts but they will also be available at the Parish AGM.

GENERAL INCOME

Not unexpectedly, General Income overall has fallen by some £22,000 which is largely due to the reduction in hall income and fund raising. Income generated from these two sources is down by approximately £20,000 over and above the 2019 figure. However, this fall has been offset to a certain degree by the donations given by TCP of £1,400 from the 2019 panto, £4,108.50 from the making of face masks and £1,787 from the sponsored Christmas baubles. Stewardship has also remained at a consistent level. Nevertheless, the figures clearly demonstrate the extent to which the church relies on the hall lettings and fund raising activities to generate income.

GENERAL EXPENDITURE

General Expenditure has risen this year and whilst the majority of costs have remained fairly constant, additional costs have been incurred following the purchase of equipment to facilitate online services and the unexpected repair to the organ.

You will note that the final balance shows a deficit of £13,119, however, these are provisional figures and will be subject to some final amendments and audit.

On a more positive note, at Parish level, a net surplus of just under £30,000 is forecast. As a result it has been agreed that an additional 10% voluntary contribution from the Parish to the Diocese will be made, which based on these results will be around £3,000. As agreed at the January meeting of the PCC, the remaining surplus of £27,000 will be transferred to the designated fabric fund of each church which in respect of Holy Trinity would amount to

£6,000. Furthermore, St Leonard's DCC, having considered their improved financial position, have decided to waive their claim on their share of the surplus (£4,000) and resolved to give it to Holy Trinity.

CHARITY GIVING

Charity giving for 2020 amounted to £1400 being money raised by TCP and donated to two local charities. The church continues to support the Nakuru orphanage in Kenya. As you may already know, these figures are not shown in the general accounts as they do not get paid into the bank but direct to the charities.

FUNDS

The position of the various funds are as follows:

Bailey Fund - £2,364

Fabric Fund - £15,508

Heatley Fund - £12,000

Messy Church Fund - £487

Holy Trinity Use Only Fund - £920

THE YEAR AHEAD.

On a more practical level, as many of you will know, the Parish now has two bank accounts: - one for Stewardship only and the second for general payments and income. Should you wish to make an online payment, the details of this second account are as follows:

Account name - Parochial Church Cncl Horsham

Sort Code - 60 - 11 - 17

Account number - 26928353

There should also be a reference box to explain the nature of the payment e.g. Traidcraft.

Could I also ask that when making a payment you let me know the date and amount of the transaction.

Whilst online banking is being encouraged, I would stress that cheques are always acceptable.

Not wishing to state the obvious but we are living in very uncertain times. The budget for 2021 was based on the premise that the church and hall would be open for bookings from April onwards. Sadly this has not been the case and in the circumstances it is very difficult to estimate the likely financial position of the church in the year to come.

Hazel Corke

01.04.21

Holy Trinity Finance Report – 2020

	ACTUAL 2019	ACTUAL 2020
<u>Income</u>		
Stewardship	£44,141.00	£44,653.00
Open collections	£2,327.00	£1,453.00
Gift Aid Tax Refund	£15,860.00	£10,047.00
Hall	£29,779.00	£14,092.00
Sundry donations	£13,895.00	£9,642.00
Other income	£5,720.00	£1,807.00
Weddings	£44.00	
Covid Appeal Income		£6,684.00
Covid Appeal Tax Refunds		£44.00
Furlough Income		£920.00
<u>TOTAL</u>	<u>#####</u>	<u>£89,342.00</u>
<u>Expenditure</u>		
Dioocesan Quota	£67,331.00	£67,768.00
Clergy costs	£966.00	£1,653.00
Church costs - light etc & maintenance	£2,875.00	£1,794.00
Clergy housing & council tax	£2,640.00	
Music	£2,949.00	£4,298.00
Evangelism/ worship/sanctuary	£3,770.00	£3,737.00
Sunday school/mission	£134.00	£150.00
Office	£1,215.00	£2,197.00
Hall expenses	£6,673.00	£6,601.00
Central costs	£7,945.00	£7,711.00
Insurance & Council Tax	£2,047.00	£5,287.00
Churchyard grounds	£451.00	
Church maintenance		£1,265.00
<u>TOTAL</u>	<u>£98,996.00</u>	<u>£102,461.00</u>
Surplus/(Deficit)	£12,770.00	-£13,119.00

Note

Please note Council Tax for 2020 is now shown with Insurance in line with the Parish accounts.

Hazel Corke

01/04/21

HOLY TRINITY AGM – SUNDAY 18th APRIL 2021

ELECTIONS OF OFFICERS AND COMMITTEE MEMBERS

POSITION	NAME	PROPOSER	SECONDER
Team Wardens			
Deputy Team Wardens	Peter Tobutt Libby Risby Irene Gettins Jane O’Sullivan Jon Heatley Di Whittaker John Inman Hazel Corke Ruth Huntley Keith Rayner Anne Skipp		
Treasurer*	Hazel Corke		
Deanery Synod	2 Vacancies		
PCC 1 yr term	Vacancy		
PCC 1 yr term	Vacancy		
PCC 2 yr term	Keith Rayner (to 2021)		
PCC 3 yr term	Bob Whittaker (to 2022)	No proposal needed	No proposal needed
DCC Committee	No election needed		
1 st term to 2022	Jane O’Sullivan	No proposal needed	No proposal needed
1 st term to 2022	Gill Parsonson	No proposal needed	No proposal needed
1 st term to 2022	Clare Schofield	No proposal needed	No proposal needed
2 nd term to 2022	Pat Reeves	Standing down	
2 nd term to 2022	Edwina Willsher	No proposal needed	No proposal needed
2 nd term to 2023	Reg Haydon		
2 nd term to 2023	Keith Rayner		
2 nd term to 2023	Bob Whittaker		
FOR ELECTION OR RE-ELECTION:		PROPOSER	SECONDER
1st term to 2021	Alexandra Wyver-Northam		
Vacancy (to 2024)			
Vacancy (to 2024)			

Notes:

1. Team Wardens are elected annually for a maximum term of 6 years.
2. The Deanery Synod Representative serves for 3 years and is also a member of the Parochial Church Council.
3. Committee Members are elected for 3 years and may be elected for a further period of 3 years before standing down.
4. Ex Officio members are:
Lay Reader (Peter Scofield), Music and Choir Co-ordinator (Anne Skipp), Young People's Co-ordinator (Sarah Lilley) and Safeguarding Officer (Clare Schofield).

NOMINATIONS FOR NON-COMMITTEE POSITIONS

OFFICE	NAME
DCC SECRETARY	Vacancy
HORSHAM CHURCHES TOGETHER (2 REPRESENTATIVES)	Gill Parsonson and Libby Risby
DEANERY FAMILY SUPPORT WORK	Mike and Pat Reeves
HALL MANAGEMENT	Gill Parsonson
HALL MAINTENANCE MANAGERS	Reg Haydon and Bob Whittaker
SAFEGUARDING OFFICER	Clare Schofield (see above)
STEWARDSHIP RECORDER	Keith Rayner
ELECTORAL ROLL OFFICER	Keith Rayner
CHOIR & MUSIC REPRESENTATIVE	Anne Skipp (see above)

Parish Warden's Report
Holy Trinity AGM 18th April 2021

What a strange year this has been but hopefully some long-term good will be forthcoming. Although I am no longer a Warden at Trinity I was asked by the Revd Lisa Barnett to continue as Parish Warden which is a somewhat different role. During the year, and mainly because of the pandemic, the three remaining churches in the Parish have been working more closely together. This has involved the livestreaming of the services in alternate weeks by the three churches. Holy Trinity will continue to livestream services weekly when the current restrictions are finally lifted. To this end we are installing professional equipment to enable us to do this more efficiently than at present. The three churches will also be sharing pulpits in the future, much as was the case some years ago with visiting priests leading the worship and giving the sermon. I was involved with the Licencing service for the Revd Lisa in February last year, just before lockdown, so almost all of her time in the Parish has been under some degree of lockdown. It has now been decided that the Standing Committee will meet less often and the PCC more often to enable more efficient working. There is no longer a separate DCC for St Leonards and some of their interests are now being looked after by the parish as a whole. This does not affect Holy Trinity DCC meetings in any way.

Reg Haydon

Electoral Roll Report

At the time of writing there are 106 members at Holy Trinity on the Parish Electoral Roll.

Following the complete renewal of the church electoral roll prior to the Annual Parochial Church Meeting (APCM) in 2019, only a revision is required this year. The arrangements for the revision of the electoral roll are as follows:

1. The notice of revision will be published on each church website and posted in church on 26 March.
2. The revision will take place between 10th and 20th April in order to produce the new electoral roll 14 days before the APCM on 6 May as required by the church representation rules.
3. If you put in an application to be included on the electoral roll at the renewal in 2019 or since then, there is no need to re-apply this year for the revision. If you are not sure whether you are on the roll, please contact Keith Rayner – keith.rayner@zen.co.uk 01403 260917.
4. Application forms will be available in church, direct from Keith Rayner and on the church website - <https://www.holytrinityhorsham.co.uk/>
5. All paper applications need to be signed and handed in to the church office. Online applications from the church website will be automatically sent to the Parish Electoral Roll officer.
6. If you wish your name to be removed from the electoral roll, or you are aware of someone on the current roll who is no longer part of the worshipping congregation of a church and no longer meets the requirements for inclusion we would be grateful if the information could be passed to Keith Rayner.
7. At the completion of the revision the updated roll will be published on the church notice board. Only the names of those on the roll will be published, there will be no postal or email addresses.

It would be good to see those of you who are new to Holy Trinity joining the electoral roll so that you can influence the development of our church through participation in the APCM and, perhaps, as a member of the new DCC.

Keith Rayner

Parish Electoral Roll Officer

23 March 2021

Safeguarding Report 2021: Clare Schofield, Holy Trinity Church Safeguarding Officer

Disclosure Checks

We continue to undertake the necessary disclosure checks for those with eligible roles working with children or vulnerable adults. I undertook the Thirtyone Eight training on the process in January (the organisation that runs church disclosure -DBS- checks).

Safeguarding Training

- Holy Trinity Church as an organisation is not currently up to date with its obligations to ensure relevant roles have received safeguarding training.
- There is also a need to convey the importance of safeguarding and the role of each of us to ensure that safeguarding is an integral part of our ethos and how we do things at HT.
- The Safeguarding Handbook¹ states that the Basic Awareness module improves the understanding of types of abuse and aims to help build a culture of informed vigilance within the Church.
- The DCC has agreed to a proposed action plan to remedy the training gap and improve awareness. David has sent out a communication² on this in March and if you are asked to do the training your support would be appreciated. The Basic Awareness course is not onerous. If you have any questions or concerns about this do ask me.

References: 1. Parish Safeguarding Handbook 2018
2. Email from David Bouskill and Clare Schofield to Holy Trinity Community 4th March 2021 (shown on next page).

Churchsuite

I am in the process of transferring records to Churchsuite in order to:

- Improve efficiency of communication
- Improve tracking of DBS records
- Comply with GDPR regulations

SQP Checklist

This is a quality checklist that appears to have been completed annually. I am unaware what the 2021 status of this is and unclear if there has been any change in this due to the Covid pandemic. I will try to find out. If anyone has any knowledge on this please let me know.

New Volunteers

If you are the leader of a volunteer group and recruit new people please let me know so that we can check if there are any relevant safeguarding records to fill in. Please can I also ask you to keep the Churchsuite records up to date for the group you lead.

Questions

Please do contact me if you have any safeguarding concerns or questions. My contact details are:

Email : clare.schofield@horshamholyltrinity.org.uk

Mobile: 0781 735 2571 (Please do not include any confidential information in any message you leave on this number)

Dear All,

At our last AGM Clare Schofield became our church Safeguarding Officer. This is an especially important role and one that we all play a part in. Safeguarding is sometimes seen as having negative connotations but at its heart is the desire to make sure that everyone is kept safe, free from abuse and it able to flourish in the family of our church. This is surely the sort of community our church is called to be and we want it to be.

The most frequently discussed aspect of safeguarding is around the protection of children but safeguarding is also about the protection of vulnerable adults and those who work with children or those who are vulnerable; in short it is about all of us.

At Holy Trinity we take our safeguarding responsibilities seriously. We are therefore undertaking a review of training records and will request that those in certain volunteer roles complete training as advised to give them the relevant level of understanding about safeguarding. We are beginning with all members of the District Church Committee (our DCC) so that they have an understanding of these issues and are also aware of what they are asking others to do.

What we will ask you to do: Clare will email you instructions via Churchsuite and a link to the basic online training provided by the Church of England (COE). This is an interesting course which will build your confidence in safeguarding matters. It takes approximately an hour and can be done at a time convenient to you.

1. If you are asked to complete this training there is an expectation that you will do so in order to support this essential area of church life ensuring a safeguarding ethos every day.
2. Email of a copy of your certificate of completion to Clare so there is a record on file. We will build up a complete list of all the training undertaken and by whom on Churchsuite and in the secure parish safeguarding files.

Further training : We will ask certain group leaders and individuals in specific roles to do further safeguarding training that the CoFE offers and they will be advised accordingly. This will be rolled out in future weeks. Please do keep an eye out for these emails if you volunteer or work in any church capacity with young people or vulnerable adults (which would include Home Communion when allowed) and make sure that you complete the training.

There isn't a need to be worried about this but it is vital that we do our utmost to ensure that all members of our congregation are safe, and this is one way that we do this. We know that we can rely on your support.

If you have any questions then please do contact Fr. David or Clare)

Thank you for giving your time and energy to this

With every blessing, Fr. David and Clare

HOLY TRINITY

FINANCE & FABRIC GROUP REPORT 2020 – 2021

The current number of members of, and pledges to, the Stewardship Scheme compared with the position reported at last year's AGM is set out below.

Method of Giving	Members not Gift Aiding	Members Gift Aiding	Total Members 2021	Total Members 2020
Weekly Envelopes	0	0	0	7
Bankers' Orders	7	55	62	63
Total	7	55	62	70

Amounts pledged	2021 £pa	2020 £pa
Not Gift Aided	2148	2513
Gift Aided	<u>40008</u>	<u>40082</u>
Total	42156	42595
Tax recoverable from Gift Aid	<u>10002</u>	<u>10020</u>
Gross Total	52158	52615

Although there has been a further decline in the number of members of the Scheme, the overall giving has stayed close to the level of the previous year. It is heartening to see that the pandemic has not lead to a major reduction in giving.

There are now no members giving using the weekly envelopes. Sadly, there have been deaths but some members have changed to regular payments from their bank accounts.

It wasn't appropriate because of the pandemic to ask the congregation to review their giving last year as was intended. However, levels of giving have remained the same for the majority of members for several years now and the effect of inflation has reduced the value of that giving. When church life has returned to normal (whatever that means), we all need to consider whether our giving is at a level appropriate to our income.

David Swarbrick undertook a Quinquennial Inspection on 15th September 2020 and initially it was thought that there would be thousands of pounds worth of work required in respect to redecorating the high-level dormer windows and the bell tower. Following a detailed inspection using a drone, thankfully these elements of fabric appeared to be in much better condition than was thought and it has now been agreed that redecoration works can be reviewed in two years time. There is still an urgent requirement to replace the missing bird netting on the bell tower and this work will have to be carried out as soon as the weather permits, together with a few other items.

There are a considerable number of other areas of the church, which will require substantial maintenance in the next ten years, notably the water ingress through the floor and repairs to the windows together with many other more minor items. However for a church that is now 120 years old the fabric is not in bad condition and no doubt will remain serviceable for many years to come, with some careful maintenance.

This year we have not carried out any real maintenance works other than a few minor repairs and the servicing of the two boilers.

We are currently installing new audio-visual equipment, following the total failure of the existing audio equipment. The new facilities will greatly enhance our online services and will also provide greater flexibility for worship when we all finally all get back to church after the latest lockdown.

This week the security system in the church unhelpfully decided to stop working. We are currently looking at quotations to provide a new system, which will need to be installed as a matter of urgency.

Turning to the Church Hall, other than servicing the boiler, no works have been carried out. During lockdown there has been minimal use of the church hall, however the playschool have now returned and the one area of maintenance that needs to be urgently reviewed is the condition of the floor, which requires covering with vinyl as the engineered wood floor surface cannot be sanded any further. We received quotations prior to the covid pandemic and we need to look at trying to get this work completed during the forthcoming school summer holiday.

The church hall fabric is now generally tired, as it has been well used for nearly fifty years with minimum maintenance, and there will be some substantial works required in the next ten years.

During “Lockdown” this year we started a gardening club, which met from April – October and generally kept the church grounds tidy and maintained. We intend starting up the club again in mid April subject to government guidelines. One of our more urgent tasks is to rebuild our gardeners shed, which is falling to bits and carry out the usual annual and weekly garden maintenance items.

Music Report: March 2021

My previous report was written during the November 2020 Lockdown, when we were waiting to find out what would be possible in terms of Advent and Christmas services. In the event both the Advent Carol service and the Christmas Carol service were delivered online. We invited the adult choir into church to record the Christmas carols for the Carol service, and it was a joy to hear the men's voices, to sing in 4-part harmony, and to be able to belt out the familiar descants! A joint Choir and Band group recorded an arrangement of 'As Joseph was a-walking' which had been arranged specially for us by congregation member Lin Healy, and TCP recorded 'Love Shone Down'. Ben Bacon was the soloist in 'Once in Royal'. There were a few weeks leading up to Christmas when we were able to meet and the choir and band to sing in church again, with Midnight Mass being the last live-streamed choir service before the latest Lockdown.

During Lockdown the online services have been shared out between the three churches. The Covid Choir has met on a few occasions to record hymns for Morning Prayer, and also for Evensong in February (Candlemas) and March (which Peter led, so all of the responses and the spoken parts of the services had to be re-recorded!) and for Mothering Sunday. We have tried to choose a range of styles of music, using both the piano and the organ, and including traditional hymns and worship songs (and even the occasional motet or psalm!).

The clearance of the blower room needs a little more work, and the plan is to use the shed. This job will be completed when the Gardening Club resumes, and before the organ is next tuned.

Moving forward, although face-to-face church services are now allowed again, singing is still not permitted. It is hoped that Colin (or a deputy) will be able to play the organ before and after worship and during Communion, but for the time being any hymns will have to be pre-recorded or downloaded and played over the sound system. To finish on a positive note, we are excited about the installation of the new sound system which should improve the quality of our live-streamed services and be much easier to operate, particularly for the band.

AS 21/3/21

**Social Committee Report
Holy Trinity AGM 2021**

There is not really anything to report this year surprisingly! The last social event was the quiz and chips evening in March last year which was a great success and enjoyed by all. We just got that in before lockdown. I had planned further quiz evenings in October last year and March this year but, of course, these were unable to happen. However, I have booked the hall and quiz master for Saturday October 16th this year. Fingers crossed!! I also hope we will be able to have a harvest lunch and Christmas lunch but watch your noticesheet. I have also booked the hall and church for the bazaar on 27th November. Many thanks for your continuing support.

TRAIDCRAFT AT HOLY TRINITY – AGM 2020

Gill, Bill and I (Jan) are most grateful for your support of Traidcraft during the last year and I believe we are just about breaking even.

We would love to provide more items for you to buy but the best way to do this would be to ask you to pre-order so we know we will not be left with unsaleable stock. The regular products of coffee, tea, jams and spreads, biscuits and chocolate tick over slowly but we always have the latest catalogues available for you to look through or take home and email orders through. We also have a few Easter cards available at present. Most products shown are instantly available and we only need an order of £50 to have free postage.

For the time being we will only have the stall available on the first Sunday of each month but should business increase, which we really hope will happen, we will try to provide more often.

Please can we all try to buy at least one product each month to support our church (20% to church funds) as well as many third world countries.

Many thanks.

Jan, Gill and Bill

Holy Trinity Church Hall Report to AGM for the year 2020/21

Bookings and financial

Due to the pandemic we have had no ad hoc bookers in the past year and the majority of regular hires have been unable to take place. Income has therefore been catastrophically reduced.

Playgroup have continued to run for the children of key workers so the hall has been in regular use and for a short period, in between lockdowns, three of our regular hirers were able to meet and extra covid secure cleaning was put in place for them. Most of our regulars intend to return and I hope we will be able to welcome them back again very soon.

Cleaning

The hall has been kept Covid secure with regular cleaning. Our regular cleaner, Madeline, handed in her resignation in October and the reins have been taken up temporarily by Alan Scofield. My thanks goes to both of them for their hard work. I would also like to express thanks to Geoff Bartlett who has stepped into the breach on days when we were without a cleaner. We are currently looking for a new cleaner.

State of the building

The state of the floor continues to deteriorate, but general internal wear and tear has been less due to the paucity of hirers.

There have been no reported problems with heating, lighting or security.

Gill Parsonson

CHURCH CLEANING TEAM AGM REPORT 2021

Over the last few years the number of people on the church cleaning team had dwindled so, in early 2020, we started to recruit some new members. Before we could give them a proper induction, Lockdown occurred and the cleaning of the church became more important than ever.

I am extremely grateful to Peter Scofield for setting up a Covid compliant cleaning regime, and to Anne Skipp and Viv Tobutt for their advice and help with buying supplies. We now have a wonderful team of 13 people who make up a rota of 3 people per week.

The use of Church Suite has enabled us to send out automatic reminders of shifts and ad hoc messages. This has proved extremely helpful. It has also aided the organisation of extra shifts due to funerals etc.

I hope that as restrictions lift, the team will be able to get together for a well earned chat over a cup of tea and cake. In the meantime, my thanks to all of them for their support.

Jane O'Sullivan 3/21.

Noticesheet Report for Holy Trinity AGM

I started writing/editing the noticesheet in January 2020. With the start of the Pandemic, It took on a much greater significance than any of us had anticipated.

The noticesheet is distributed via Church Suite to 109 recipients and an edited hard copy is distributed by hand to 19 households that are not online. We are grateful to a congregation member who sponsored the purchase of ink and paper for the production of the hard copies. It is also sent out to 68 email addresses as part of the Trinity Church Players' weekly "Lockdown Lowdowns".

Along with the hard copy notice sheets, we have delivered paper copies of the new prayer diary and the Lent Course. Delivering to people's doors on a regular basis provides an opportunity for face to face contact and for other little services to be provided to people who may be stuck at home.

The noticesheet has proved useful in transmitting local, as well as Holy Trinity and Parish information. Holy Trinity sees itself as very much a community church so I am always keen to include items that foster links with the local community. It's also lovely when people share items of personal news and celebration.

The noticesheet has been a useful aid to fundraising. In particular the marketing of the TCP masks and sponsored bauble scheme together raised well over £6000. The Virtual Craft Stall attachment raised several hundred pounds for Parish funds.

When the noticesheet was first introduced, it contained a regular message from both myself and Father David. As things begin to get back to "normal" and the church reopens, we have decided that such messages are only necessary on an ad hoc basis.

My thanks must go to :

- Peter Scofield and Father David for dealing with the occasional IT/email problems that occur. Peter also sends me the weekly prayer list.
- Father David for checking the weekly draft and providing information & Years Mind names
- Di Whittaker for printing off the hard copies.
- Anne Skipp and her team: Peter Carlton, Sarah Lilley, Clare Schofield, Di Whittaker for delivering the hard copies
- Francesca Williams, Deputy Editor.

Finally, please keep sending me your news. It makes my job a lot easier when I have several items to include and is a great way of keeping our community together.

Jane O'Sullivan
March 2021

Trinity Church Players Chairman's Report - March 2021

Our 2020 AGM was one of the last times we were physically together. The Committee have decided to postpone our actual AGM however my Chairman's Report is as follows:

It was with great sadness that Covid caused us to cancel both our summer shows for 2020 and 2021; and the 2021 pantomime. We can only hope that things are back to some sort of normal for panto rehearsals in September 2021.

Looking at the positives, I am proud of what TCP has achieved this year. Since March, a *Lockdown Lowdown* has been emailed to members every Monday evening. This has included an update from myself together with a "Lockdown Lowdown" from a different TCP member each week. It has also included a link to the Holy Trinity noticesheet. The member's Lowdowns have made enjoyable, diverse and interesting reading, and have given some much needed sense of belonging. I am very grateful to the many members who have taken the time to share their joys and their woes.

One of the triumphs in Lockdown was the TCP mask making. The team: myself, Caroline Charman, Angela Haydon, Sarah Priebe, Clare Schofield, Jenny Scofield, Jane Sharp, Chris Tomkin, Slavka Van Dooren and Di Whittaker made and distributed over 1000 masks. These were available for free, but we asked recipients to donate to Holy Trinity if they could afford it. TCP sponsored the elastic which cost us about £100. Over several months, we raised £4108 for Parish funds – a wonderful achievement from a great team.

It was lovely to see some of our members helping out at the Holy Trinity Gardening Club in the summer, and a couple of members helped erect me the sponsored bauble tree in church. Singing together for the Holy Trinity Virtual Carol Service was a joy. My thanks to Father David and Peter Scofield for enabling this to happen. The carol singing round the streets was an absolute triumph. It took a lot of organising and we had to vary our usual routines and route, but people were so appreciative. One lady messaged me saying that we would never know how much our carol singing had meant to her and her husband. Pre-warning people on What's App, and many people being at home instead of out socialising, helped us raise a record £440.04 for Action Medical Research for Children. The charity were thrilled, as most of their fund raising events last year had been cancelled.

Looking to the future, we very much hope to start panto rehearsals in September. If we're allowed to get back together before the end of the school summer term, we shall hold our postponed AGM and I shall run some singing workshops. I'll choose a theme each week and we'll learn some songs for fun; I might also do a workshop on reading music for singing. We are going to ask attendees to make a voluntary donation to attend and, depending on numbers we might throw it open to a wider audience. We hope to donate the money towards the cost of the new Holy Trinity audio/video equipment. Who knows? We might even manage our summer social.

As always I thank the TCP Committee for all their support – Jane O'Sullivan

FAMILY SUPPORT WORK REPORT FOR AGM 2021

This has been a most difficult year for FSW with many redundancies. Martin had to make that difficult decision about four/five months ago.

However, the social workers, play workers and all the other face to face staff have really stepped up and managed to keep in touch with all their clients either via zoom or telephone if families do not have technology.

The food bank was really filled to overflowing over the Christmas period as people had been so very generous. This has now all gone and an appeal has been launched on their website where there are photographs of the empty storage facility.

I hope that those of you who are able to support FSW either via food bank or monetary contributions do look at the website. There has been a series of newsletters each month which I am sure you would find useful and informative.

Once lock down eases it is hoped to begin fund raising once again and all these details are on the website. There is so much coming up that I cannot possibly put the information into this report.

Food collections have continued throughout the last 12 months either via ourselves or through HT. Marvellous news is that we now have a new social worker by the name of Becky. She actually lives round the corner from our church and collects on a Tuesday (when the church is open). Our food is then distributed in the Horsham & District area.

Finally, although I have stood down from the DCC due to health reasons, I shall still support FSW and continue as your representative.

Many thanks to you all for your wonderful support,

Patricia Reeves

HORSHAM CHURCHES TOGETHER Report for Holy Trinity AGM.. April 18th 2021. Report covers six months from September 2020

1. Reverend Mark Lavender Vicar of St Johns Broadbridge-Heath was welcomed as a new minister

2. FEGANS Counselling Support started in half the schools on 2nd November. When Schools closed counselling took place on Zoom for over 10-year-olds, in person for children who were still in school and any remaining hours were offered to parents and staff. The second block of schools have been contacted and counselling will start when schools return after Easter. There is also a possibility to add a parenting support worker to engage with families. The Diocese of Chichester will be recruiting someone to lead the roll-out of this partnership project.

3. HORSHAM MATTERS/ HORSHAM DISTRICT FOODBANK

An increasing number of people have been using the food bank and there has been a huge increase in referrals from schools. A delivery service was set up following the first lockdown and thousands of parcels have been delivered with a noted increase in rural areas. Most of the people who would have come to the night shelter have been well supported. HM lost £100,000 of income over the year when fundraising was not possible. Furniture starter packs have been delivered to vacant units. Horsham District Council and Covid grants have helped as foodbanks have been a priority. Forthcoming fund-raising opportunities include Street collection (April 24th), Pedal for Poverty (June), Swimathon (Sunday 19th September), Big Sleep In (Saturday 9th October),

4. EASTER 2021

Various activities were carried out including, a) a lonely empty cross was set up for Good Friday in the Carfax with a 12-hour prayer vigil on a rota system happening beside it, b) In Search of Easter, a trail-based treasure hunt designed by SCRIPTURE UNION was sent out to all schools and also set up at churches and centres throughout the Horsham area including at Holy Trinity, c) The Power of The Cross a 40-minute livestreamed programme was put together by several different churches, was pre-recorded and broadcast from early on Good Friday, d) Unfailing Love. Schools, businesses, churches and homes were invited to decorate and display a cross near to Easter.

Libby Risby